

**Name of the College:**

**Undertaking**

(Application should be submitted to HOD/Attendance Committee/exam cell as per the section of exam manual of the college)

I, \_\_\_\_\_ the student of **Class: FY/SY/TY/LY**,  
**programme:** \_\_\_\_\_, **Semester** \_\_\_\_\_ along with my parent /  
guardian, \_\_\_\_\_ are agreeing to sign this undertaking for being  
defaulter in the lecture and practical attendance during the semester \_\_\_\_\_ 20\_\_ -  
\_\_\_\_\_ 20\_\_.

I am defaulter in the attendance even though I am aware of the minimum attendance requirement clause given in the sections of exam manual of the college. I understand that the college has given me permission to do submission and appear for the examination is provisional and here I and my parent / guardian would like to give assurance for following,

- I will complete necessary conditions for submission of the term work/IA/CA
- In coming semester, \_\_\_\_\_ 20\_\_ - \_\_\_\_\_ 20\_\_, I will maintain and ensure attendance as per section of exam manual of the college

Finally, with this undertaking I assure in presence of my parent / guardian that I will maintain discipline in my behavior in all respect along with attendance in lecture / practical / tutorial at satisfactory level. Henceforth, if I become defaulter in any respect, I will agree unconditionally to the disciplinary action taken by college authority.

**Signature of the student**

**Signature of parent / guardian**

**Roll No. / Exam Seat No.:**

**Date:**

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**Approved / not approved**

**HOD/HOI/IEC/Attendance Committee**