

**Somaiya Vidyavihar University**

**Eleven Digit Roll Number/Exam Seat Number**

<b>1</b>	<b>Roll numbers and examination seat numbers</b>	
A	Examination seat number shall be roll number and it shall be <b>11 digits</b>	
B	The role numbers shall be as per the norms of the SVU	
	i	The <b>first two digits</b> – college/school code
	ii	<b>Third and fourth digit</b> – programme type code
	iii	<b>Fifth and sixth digit</b> – programme / degree / department / branch code
	iv	<b>Seventh and eight digit</b> – year of admission to the programme
	v	<b>Ninth, tenth and eleventh digit</b> – roll call – roll number
C	Once the roll number is issued it will not be changed and shall remain as examination seat number for all examination records	
D	The roll no and examination seat number are same and shall change	
	i	If the existing student changes programme / degree / department / branch then ninth digit will be - <b>9</b>
	ii	If the student is admitted with lateral entry to second year - then ninth digit will be - <b>8</b>
	iii	If the student is admitted with lateral entry to third year - then ninth digit will be - <b>7</b>
	iv	If the student is admitted with lateral entry to fourth year - then ninth digit will be - <b>6</b>
	v	If the students admitted by lateral entry to any year are more than 99 then as special case ninth digit will be - <b>5 and 4</b>
E	If the student takes admission with gap or as a drop out student in subsequent year of same programme / degree / department / branch the roll number and hence the examination seat number shall remain the same	
F	Roll number shall be the identification for all administrative and financial matters and examination seat number which is a roll number itself will be identification for all examinations	
G	Among all colleges / institutions / schools / centres the roll number and hence examination seat number shall be unique and shall remain as the only distinctive identification	
H	No other type of number, roll call number, serial number, seat number etc. shall be issued	
I	The roll number shall be issued by the admin office of the college/University and shall be entered in SVV IT links for student registration, I-card etc.	