

Somaiya Vidyavihar University

Name of the college:

Application for Concession in Attendance

(Application should be submitted to HOD/Attendance Committee as per section of exam manual of the college)

Semester: _____ 20__ - _____ 20__

Name of the student and Roll No.	
Programme	
Class: Year/semester of study	FY/SY/TY/LY
Year/semester of study	I/II/III/IV/V/VI/VII/VIII
Details of Representation done for KJSCE / Somaiya Vidyavihar	<ol style="list-style-type: none"> 1. Inter college sports 2. Interuniversity sports 3. Interstate sports 4. Inter college cultural event 5. Interuniversity cultural event 6. Interstate cultural event 7. Inter college competition 8. Interuniversity competition 9. Interstate cultural competition 10. Car racing 11. ROBOCON 12. International Event 13. Any other: _____
Further description / details about representation	

Event schedule details	Date: Day: Time:	Venue(Give complete details with address): <p style="text-align: center;">(Mention days of travel and include, if any)</p>
Total no of working days with day/date		

To be filled by concerned faculty in-charge

No of days attendance concession may be granted	
Name, signature and portfolio of faculty in-charge	Date:
Recommendation/Comments	Final Approved / Not approved
	Date: _____ Signature